

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1. CONTRACT ID CODE		PAGE OF PAGES 1   2	
2. AMENDMENT/MODIFICATION NO. 0005		3. EFFECTIVE DATE		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)	
6. ISSUED BY NAVAL AIR WARFARE CENTER AD (PAX) CODE 2.5.1.1 BLDG 588 47253 WHALEN ROAD PATUXENT RIVER MD 20670		CODE N00421		7. ADMINISTERED BY (If other than item 6)  <b>See Item 6</b>		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				<input checked="" type="checkbox"/> 9A. AMENDMENT OF SOLICITATION NO. N00421-03-R-0060			
				<input checked="" type="checkbox"/> 9B. DATED (SEE ITEM 11) 30-Sep-2003			
				10A. MOD. OF CONTRACT/ORDER NO.			
				10B. DATED (SEE ITEM 13)			
CODE		FACILITY CODE					
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
<b>13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS.</b> IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  The purpose of this amendment is to provide minor administrative changes to the Performance Work Statement, answers to questions submitted on the DRAFT Performance Work Statement and any relevant replacement pages.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
(Signature of person authorized to sign)				BY _____ (Signature of Contracting Officer)		31-Mar-2004	

EXCEPTION TO SF 30  
APPROVED BY OIRM 11-84

30-105-04

STANDARD FORM 30 (Rev. 10-83)  
Prescribed by GSA  
FAR (48 CFR) 53.243

The purpose of this amendment to the solicitation is to:

1. Provide answers to questions submitted on the DRAFT Performance Work Statement (Attachment (7) to the solicitation..
2. Provide a summary of the minor administrative changes (Attachment (1) to Amendment 0005). Changes are made to Attachment (1) of Solicitation N00421-03-R-0060 -- Table of Contents, Sections C-3, C-4, C-5, C-7 of the Performance Work Statement, TE 1.1 Contract Data Requirements List, and CDRLs. The following replacement pages are provided:
  - a. Table of Contents: Replace page 8 of 161
  - b. Section C-3: Replace page 47 of 161
  - c. Section C-4: Replace page 49 of 161
  - c. Section C-5: Replace pages 54 of 161, page 90 of 161, page 120 of 161, and page 127 of 161
  - d. Section C-7: Replace page 154 of 161
  - d. DD Form 1423, Contract Data Requirements List: Replace CDRLs A002, A003, A004, A005, A006, A007, A008, A013 and A017.

**Solicitation N00421-03-R-0060  
Response to Questions/Comments Received on Draft  
Performance Work Statement**

**The purpose of this document is to provide responses to the questions and comments received on the draft Performance Work Statement (PWS). Thank you to all potential offerors who provided feedback on the PWS.**

QUESTION 1: Paragraph C-1.5.10, Transition, states: "The transition period shall be no longer than 30 calendar days. However, the Government may opt to delay commencement of the transition up to 6 months after Award."

Comment: Delaying start of the transition period for 180 days is not feasible or cost-effective for the prospective offeror. There are hiring concerns as well as equipment and material emplacement concerns if start is not firm.

**ANSWER 1: The Government reserves the right to conduct transition in a manner that will not significantly interrupt its operation. Normal transitional periods begin within the first 30 days after a final cost comparison decision and end upon implementation of the MEO, Contract or Inter Service Support Agreement (ISSA). As part of the A-76 process, the Government must allow for transition activities such as Reduction in Force (RIF), inventory, etc., prior to commencement of service provider performance. As of the date of full performance, the SP is expected to have the key personnel and all SP staff on board and performing the functions described in the PWS. If key personnel become unavailable for work under a contract, the SP shall propose a substitute in accordance with Section H clause 5252.237-9501 "Addition or Substitution of Personnel (Services) (Sept 1999) (NAVAIR)."**

QUESTION 2: Paragraph C-3.3.12, Government-Provided Training, states: "Within 60 calendar days after the Award, the Government will provide an initial training schedule to the SP." Paragraph C-3.3.13, Depot-Specific Software Training, states: "Within 60 calendar days after Award, The Government will provide the SP a schedule of the available training for each Government-unique computer software application."

Comment: The prospective offeror cannot wait 60 days after contract award for a Government training schedule of services and computer software applications. The training schedule should be available at the start of the transition period in order to provide inputs to the Transition Plan that is to be submitted within 30 days of Award.

**ANSWER 2: The Depot is in the process of converting its computer services and dedicated computer software applications to Navy-Marine Corps Intranet (NMCI) compliant systems, and cannot provide training inputs at this time. The PWS Section C-3.3.12 has been revised to state "the training schedules will be made available to the SP prior to submittal of the Transition Plan."**

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QUESTION 3: Reference Section 7.2 Forecast Table: The table calls out numbers in the columns for "Current Year" and are described by the column title "Workload Indicator". Do the numbers represent total actions per RFP Section, which includes: Service calls, Task Orders, PM's, Standing Work Orders, and Recurring Work?

**ANSWER 3: Yes, the numbers represent total actions.**

QUESTION 4: We could not determine how many service calls are requested for this procurement, are the service calls represented in this table?

**ANSWER 4: Yes.**

QUESTION 5: How can we determine the magnitude of effort involved in Section C.5.4 Manufacturing & Installation Services from this table?

**ANSWER 5: Fifty-six technical exhibits have been released with the RFP, each contain sample work orders, inventories and locations of work, which may be used to determine the magnitude of effort involved.**

QUESTION 6: Will one of the Technical Exhibits provide the additional data about the "Current Year" such as: Labor category performing the work, number of manhours per occurrence or number of occurrences in various ranges, such as: 0-1 hr, 1-2.5 hrs, 2.5 to 5 hrs, etc., and will the materials dollars expended to each occurrence be provided as well.

**ANSWER 6: The historical information may be extracted from information contained in the Technical Exhibits.**

QUESTION 7: What are the Limits of Liability for Service Calls in this procurement?

**ANSWER 7: If the question is referring to liability insurance, the FAR clause, 5252.228-9501 LIABILITY INSURANCE (MAR 1999), located in Section H of the solicitation, states the minimum amounts required to be maintained for contract work on a Government installation.**

QUESTION 8: Will the Technical Exhibits provide us with information on the equipment count where PM's are expected to be performed and list by type, size, capacity, and count?

**ANSWER 8: Technical exhibits provide for equipment description and inventories. Also provided are sample work orders, which give work locations, materials needed, type of equipment, frequency of PM, and detailed procedures prescribed, and any other pertinent information for the selected task.**

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Response to Questions/Comments Received on Draft  
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QUESTION 9: (a) The pre-solicitation notice stated:

Pre-solicitation Notice  
N00421-03-R-0060  
Mar 03, 2003

“....This work will be performed primarily at the Marine Corps Air Station, Cherry Point, North Carolina while some travel, both foreign and domestic, may be required. The requirement will have a base performance period with 4 option periods for a total of five years of performance. A site visit is not anticipated. The solicitation will be made available over the Internet in Microsoft Word format...”

A site visit and facilities walk down versus a “windshield” tour is needed in order to make business and risk assessments. Site visits are encouraged by the FAR and are also the ideal time to visit a Technical Library that we assume will be made available.

(b) Secondly, the posted draft PWS is in PDF format that has been password protected or locked. Suggest that all the files associated with the solicitation be made available to all offerors in their native language software (MS Word, Excel, Access, etc. even the data from your MAXIMO system can be exported in these languages) The locked PDF files preclude data sorting, analysis, and use of COTS systems in proposal preparation; this is a very critical item and most Navy contracting offices have been releasing the data in native language formats.

**ANSWER 9 (a) and 9 (b): (a) As outlined in FAR 15.201 site visits are encouraged but not mandated. Release of information may be warranted after release of the solicitation in order to avoid creating an unfair advantage. Site visits are but one of many such methods for releasing information. The Government does not plan to hold a site visit for this requirement. However, we do have a Technical Library located in building 1384.**

**(b) The Depot uses Adobe Acrobat in its Network publishing to make reliable, visual information available to anyone, anywhere, on any device. By the use of this software for the PWS, we maintain document integrity and version controls, and preclude unauthorized editing.**

QUESTION 10: I recently reviewed the Draft RFP and noticed in paragraph C-1.4.2 that Lodges 1859 and 2297 of the International Association of Machinists and Aerospace Workers represent a portion of the IM workers. It was noted that copies of the Collective Bargaining Agreements were not listed as being included in the Technical Exhibits. Are the Collective Bargaining Agreements going to be included in the Tech Exhibits or at some other location within the solicitation?

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**ANSWER 10:** The bargaining agreement for Local 2297 is listed on the OPM website ([www.opm.gov](http://www.opm.gov)) under Labor Agreement Information Retrieval System (LAIRS). The agreement for Local 1859 was revised and approved by the Department of the Navy in July of 2003. Representatives of Local 1859 are currently taking measures to re-list the agreement on the OPM website. Further information can be obtained by calling the International Association of Machinist an Aerospace Workers, Local 1859, Cherry Pt. at 252-464-8330.

**QUESTION 11:** Please provide your interpretation pertaining to exactly what is reimbursed in section C-1.5.15, Travel, on page 31. This is in relation to performing C-5.5.1.2, Inspect & Test Aircraft Restraining Devices, on page 91.

**ANSWER 11:** The reference to travel is C-1.5.13 on page 31 of 161. Travel is reimbursed at actual cost in accordance with the established per diem, travel and transportation allowances under the Joint Federal Travel Regulations (JFTR) and must be pre-approved by the COR.

**QUESTION 12:** How many FTE are under the study?

**ANSWER 12:** The number of full-time equivalents included in the study announcement may be requested in writing through the NAWCAD FOIA office. The address for the FOIA point of contact is provided below:

**Mary Ann Bruton  
Naval Air Warfare Center Aircraft Division (NAWCAD-7.7)  
Bldg 435, Suite A  
47076 Liljencrantz Road  
Patuxent River, MD 20670-1550**

## **Summary of Changes to Industrial Maintenance Support Services Performance Work Statement, Version 5.9**

Make changes to Industrial maintenance Performance Work Statement Version 5.9 by changing the text as indicated in **Bold**, by ~~strike through~~, or as otherwise directed.

### **C-4.2.4 Personal Safety Equipment**

The SP shall provide all durable PSE (e.g., protective footwear and respirators) to SP personnel except as noted in **Section C-3.3.15**. The SP shall ensure that SP personnel have and properly use appropriate PSE at all times while performing under this PWS. Note: Protective footwear is an option for personnel who perform industrial maintenance work within the Depot.

### **C-5.1.1.2 Execution & Reporting**

....

The SP shall monitor the status of all ongoing work in the CDMP. The SP shall record in FEMA the nature of any variance (e.g., awaiting access to a production machine) that would extend a work order beyond its specified completion time. Variance reporting begins as soon as the SP can identify problems and not after the fact. The SP shall provide status information in FEMA is current within 30 minutes of changes from plan. See TE 3.2 for FEMA ~~Work~~ Instructions and TE 1.1/CDRL A018 – FEMA Reporting.

### **C-5.5.1.2 Inspect & Test Aircraft Restraining Devices**

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The SP shall travel, when required, to destinations outside the Depot or CONUS. See **C-1.5.13** for travel requirements....

### **C-5.7.1.5 Maintain Heating, Ventilation, Air Conditioning & Refrigeration Systems**

The SP shall perform PM procedures on HVAC&R Equipment (TE 3.42) as outlined in associated job plans. See **TE 3.42.1** for a sample of associated job plans.

### **C-5.8.1.1 Provide Destructive Weather Services**

....

Under destructive weather conditions, the SP shall provide personnel from the roster as well as other personnel as directed by the DGR. Section **C-1.5.3.4** of this PWS covers the use of SP personnel under destructive weather conditions.

### **C-7.2 Forecast**

Change C-6.6.1.6, #HVAC&R repairs on FEMA work orders. The correct number is 3348 versus 3344.

### **Technical Exhibits**

....

TE 3.23      TE 3.23      **GSE Electrical and Mechanical Work Orders**

See separately bound Technical Exhibit 3.23....



**TE 1.1 — Contract Data Requirement List**

The following pages are the CDRLs for information that the SP is to provide after Award and throughout the period of performance.

CDRL	Title	Reference	Periodicity
A001	Operations Reports	C-1.5.1.1	As required
A002	List of Employees	C-1.5.2.8.1	As required
A003	Proof of Citizenship	C-1.5.2.8.2	As required
A004	Discrepancy Corrections	C-1.5.5.1	As required
A005	Quality Management System (QMS)	C-1.5.5.2	As required
A006	Network Security Requirements	C-1.5.6.5	As required
A007	OPSEC Reviews	C-1.5.6.7	As required
A008	Mishap Reporting	C-1.5.7.2	As required
A009	Transition Plan	C-1.5.11	Within 30 days of award
A010	Inventions & Subcontracts	C-1.5.12	As required
A011	Joint Inventory	C-3.1.1	As required
A012	Annual Inventory	C-3.1.2	Annually
A013	Warranties & Maintenance Agreements	C-3.1.2 & C-3.1.4	As required
A014	Joint Closing Inventory	C-3.1.4	As required
A015	Government-Furnished Facilities Change Request	C-3.2.1	Before changes
A016	Government-Furnished Facility Conditions	C-3.2.1	Initially
A017	Fuel Quantities and Sources	C-3.2.2.8	As required
A018	FEMA Reporting	C-5.1.1.2	As required
A019	Misuse/Abuse Report	C-5.1.1.3	As required
A020	Refrigerant Usage Report	C-5.1.1.3	As required
A021	Service, Equipment, or Facilities Request	C-5.1.1.3	As required
A022	Non-Operational/Repairs Exceeding 24 Hours	C-5.2.1.1	Weekly
A023	Compressed Air Readings	C-5.3.1.1	Weekly
A024	Chilled Water Readings	C-5.3.1.7	Biweekly
A025	Service Reduction Notification	C-5.3.1.9	As required
A026	Components Part Requisition	C-5.6.1	As required
A027	Hydraulic Contamination Analysis	C-5.7.1.1.1	As required
A028	Corrosion Analysis Semiannual Report	C-5.7.1.3	Semi-annual
A029	Closed Loop Systems Monthly Report	C-5.7.1.3	Monthly
A030	Open Loop Systems Weekly Report	C-5.7.1.3	Weekly
A031	Destructive Weather Planning Roster	C-5.8.11	As required

*TE 1.1 —Contract Data Requirements List*

Also make the following changes in the CDRLs:



- CDRL A013 – Warranties and Maintenance Agreements. Reference on CDRL A013, Block 5 should include a reference to Section C-3.1.4.
- CDRL A013 – Warranties and Maintenance Agreements. Reference on CDRL A013, Block 5 should include a reference to Section C-3.2.2.2.
- CDRL A017 – Fuel Quantities and Sources for detailed requirement. Reference on CDRL A017, Block 5 should include a reference to Section C-3.2.2.7. The reference currently in Block 5 should be removed.

<b>TE 3.18</b>	<b>FEMA Plant Equipment .....</b>	<b>159</b>
<b>TE 3.19</b>	<b>Equipment Installation Plan (Sample).....</b>	<b>159</b>
<b>TE 3.20</b>	<b>Industrial Controls Work Orders.....</b>	<b>159</b>
<b>TE 3.21</b>	<b>Machine Tool Work Orders .....</b>	<b>159</b>
<b>TE 3.22</b>	<b>Overhead Hoist Work Orders .....</b>	<b>160</b>
<b>TE 3.23</b>	<b>GSE Electrical and Mechanical Work Orders .....</b>	<b>160</b>
<b>TE 3.24</b>	<b>GSE Portable Air Conditioner Work Orders .....</b>	<b>160</b>
<b>TE 3.25</b>	<b>GSE Tire &amp; Wheel Work Orders .....</b>	<b>160</b>
<b>TE 3.26</b>	<b>GSE Hydraulic Cart Work Orders .....</b>	<b>160</b>
<b>TE 3.27</b>	<b>GSE Aircraft Starter Work Orders.....</b>	<b>160</b>
<b>TE 3.28</b>	<b>GSE High-Pressure Gas Cart Work Orders.....</b>	<b>160</b>
<b>TE 3.29</b>	<b>Metal Repair Work Orders.....</b>	<b>160</b>
<b>TE 3.30</b>	<b>Pipefitting Work Orders .....</b>	<b>160</b>
<b>TE 3.31</b>	<b>Sheetmetal Repair Work Orders .....</b>	<b>160</b>
<b>TE 3.32</b>	<b>HVAC&amp;R Repair Work Orders .....</b>	<b>160</b>
<b>TE 3.33</b>	<b>Environmentally Controlled Facilities.....</b>	<b>160</b>
<b>TE 3.34</b>	<b>Industrial Compound Freezer Repair Work Orders .....</b>	<b>160</b>
<b>TE 3.35</b>	<b>Cooling Tower Work Orders .....</b>	<b>160</b>
<b>TE 3.36</b>	<b>Woodwork and Carpentry Repair Work Orders.....</b>	<b>160</b>
<b>TE 3.37</b>	<b>Maintenance Painting Work Orders .....</b>	<b>161</b>
<b>TE 3.38</b>	<b>Ground Support Equipment.....</b>	<b>161</b>
<b>TE 3.38.1</b>	<b>GSE Associated Job Plans (Sample).....</b>	<b>161</b>
<b>TE 3.39</b>	<b>Ventilation Systems .....</b>	<b>161</b>
<b>TE 3.39.1</b>	<b>Ventilation System Associated Job Plans (Sample).....</b>	<b>161</b>
<b>TE 3.40</b>	<b>Hydronic Systems .....</b>	<b>161</b>
<b>TE 3.40.1</b>	<b>Hydronic Systems Locations.....</b>	<b>161</b>

staff occupying other GFF. The custodial services will meet the quality requirements of the Government custodial workforce or custodial services contract that may be in place during the performance under this Award.

#### C-3.3.11 Pest Management Services

The Government will provide internal and external pest management for the facilities or parts thereof listed in TE 2.1. The SP shall cooperate with any regularly scheduled pest management services. The SP shall notify the DGR when such services are required.

#### C-3.3.12 Government-Provided Training

The Government provides approximately 12 hours of annual mandatory training for its employees in areas such as fire prevention, industrial safety, personal health and safety, and conduct while in the workplace (i.e., sexual harassment and ethics training). The Government will provide this training to the SP before full Award performance and annually thereafter. The SP shall ensure all on-site personnel participate in this training when offered.

#### C-3.3.13 Depot-Specific Software Training

The Government will provide SP employees training on Government-unique computer software applications such as Facilities and Equipment Management Application (FEMA), Q-Term, and Environmental Systems Solutions used in the day-to-day operations of IM. The Government will conduct the training for the SP at the Depot during transition or the first period of performance, with follow-up assistance as required. The SP shall provide on-the-job training for any new employees for the balance of the performance periods.

Prior to the transition period, the Government will provide the SP a schedule of the available training for each Government-unique computer software application. The SP is responsible for all costs associated with traveling to and from this training and for making special arrangements with the Government to gain access to the Depot for the training.

The SP shall not confuse the software applications mentioned with embedded software applications used to maintain NADEP plant equipment. Examples of these applications include Allen Bradley PLC software, Square D. Omron, and Siemens.

In addition, the Government may require SP personnel to attend special training such as training to update new database management systems or new Government—unique computer software applications. In this event, the training will take place on-site during normal working hours without any additional compensation.

## **Section - 4 Service Provider - Furnished Property & Services**

### **C-4.1 Introduction**

Except for that property and services stated in Section C-3 and the tools, repair parts, spares, and consumables the Government provides in Section C-5, the SP shall furnish all material and labor necessary to perform the requirements of this PWS. The SP shall meet all performance standards listed in this PWS. Unavailability of SP-furnished property shall not relieve the SP of any performance requirements.

### **C-4.2 Equipment**

#### **C-4.2.1 General**

All SP-furnished material used in performance of this Award must meet manufacturers' specifications or Government-approved deviations. SP-furnished equipment shall meet all federal, state, and local safety and environmental requirements.

The DGR may inspect SP-furnished vehicles and equipment at any time and direct the removal of any unsafe or objectionable vehicle or equipment from the installation. If the DGR determines that SP-furnished vehicles and equipment are unsafe, the SP shall remove them from the installation and shall replace them at the SP's expense. The SP shall not use any Government-owned tools, materials, or parts to maintain SP-furnished vehicles and equipment.

#### **C-4.2.2 Vehicle Identification**

SP-furnished vehicles shall have the SP name prominently displayed on both sides of the vehicle.

#### **C-4.2.3 Hazardous Material Transportation**

SP-furnished vehicles used for transporting hazardous materials shall have the appropriate safety equipment and markings IAW all applicable federal, state, and local regulations.

#### **C-4.2.4 Personal Safety Equipment**

The SP shall provide all durable PSE (e.g., protective footwear and respirators) to SP personnel except as noted in Section C-3.3.1.5. The SP shall ensure that SP personnel have and properly use appropriate PSE at all times while performing under this PWS. Note: Protective footwear is an option for personnel who perform industrial maintenance work within the Depot.

each artisan accounts for all the time during his or her shift regardless of the actual tasks performed.

The Government is moving to correct this situation. Under this PWS, the SP shall record their actual labor hours used in completing each FEMA work order.

**C-5.1.1.2****Execution & Reporting**

The SP shall meet with the DGR at the beginning and end of each work shift. The purpose of this meeting is to accept new work orders and to re-prioritize ongoing work if necessary. At this meeting, the SP shall present any issues that affect timely completion of new or ongoing work. The SP shall review each new work order to ensure that all required resources are available to complete the request on time and to the specified quality level. The SP shall assign artisans with the necessary trade skills to perform the work based on the assigned completion date.

By accepting work orders, the SP agrees to and shall execute all work in the CDMP by the required date and time on each work order and to the quality standards specified in the request<sup>16</sup>. However, the Government may reschedule (i.e., re-prioritize) ongoing work in the CDMP to account for availability of SP personnel, fault isolation outcomes, material shortages, or other problems.

The SP shall monitor the status of all ongoing work in the CDMP. The SP shall record in FEMA the nature of any variance (e.g., awaiting access to a production machine) that would extend a work order beyond its specified completion time. Variance reporting begins as soon as the SP can identify problems and not after the fact. The SP shall provide status information in FEMA is current within 30 minutes of changes from plan. See TE 3.2 for FEMA Instructions and TE 1.1/CDRL A018 – FEMA Reporting.

As part of monitoring the status of ongoing work, the on-site manager shall participate in a one-hour weekly meeting with the DGR to discuss issues related to maintenance of critical equipment. The meeting shall address all critical equipment that has been or the Government predicts will be inoperable for more than one-day as of the day of the meeting.

Work order completion requires work acceptance by the customer. The SP shall obtain acknowledgement (i.e., a signature) from the customer specified in the work order that the SP performed the work satisfactorily. The SP shall submit to the DGR customer-signed paper copies of the FEMA work order at the end of each shift.

The Government will resolve disputes about satisfactory work order completion within 24 hours; and resolutions are up to the discretion of the Government.

The SP shall include in FEMA work order completion reports:

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<sup>16</sup> Section C-5 includes additional quality and timeliness standards for each requirement.

The SP shall perform condition inspection and load testing as required after reactive maintenance repair of any load bearing, load controlling, or operational safety devices.

See TE 3.15 for hoist inventory, location, and asset number. See TE 1.1/CDRL A018 - FEMA Reporting for detailed requirements. Workload for hoist maintenance is included in Section C-5.6 Reactive Maintenance of this PWS.

Prepare a FEMA work order if the inspection or testing results in a maintenance-related problem.

**C-5.5.1.2****Inspect & Test Aircraft Restraining Devices**

The SP shall perform inspections and proofload testing of aircraft restraining devices IAW *NAVAIR 17-1-537, Aircraft Restraining Devices and Related Components*. The SP shall ensure that employees assigned to meet this requirement have the requisite knowledge, skills, and experience to proof test all configurations addressed in *NAVAIR 17-1-537, Aircraft Restraining Devices and Related Components*. In addition, these skills shall include the ability to proofload non-standard designs and restraints that do not use a test point from which to pull.

See TE 3.16 for aircraft restraining devices and locations. Load test requirements for restraining devices are in *NAVAIR 17-1-537, Aircraft Restraining Devices and Related Components*. Load test workload for restraining devices is the product of the inventory and the requirement to perform the procedures in *NAVAIR 17-1-537, Aircraft Restraining Devices and Related Components* each year.

The SP shall travel, when required, to destinations outside the Depot or CONUS. See C-1.5.13 for travel requirements.

Prepare a FEMA work order if the inspection and proofload testing performed at MCAS CP results in a maintenance-related problem. See TE 1.1/ CDRL A018 – FEMA Reporting for detailed requirements. For locations other than MCAS CP, document the problem and submit to the host activity if the inspection and proofload testing results in a maintenance-related problem.

**C-5.5.1.3****Perform Load Tests**

The SP shall proofload test and certify aircraft jacks ranging in capacity from 10 to 30 tons. The technical publication identifies requirements for load tests in *NAVAIR 19-70-521, Aircraft Jacks, Various*. Proofload test and certification workload for aircraft jacks is the product of the inventory and the requirement to perform the procedures in *NAVAIR-19-70-521* each year.

The preventive maintenance specification lists the frequencies of load tests as well as all inspections, lubrication, functional checks and non-destructive testing. The SP shall be responsible for meeting all the requirements outlined in technical publication *NAVAIR 19-70-521, Aircraft Jacks, Various*.



**C-5.7.1.5 Maintain Heating, Ventilation, Air Conditioning & Refrigeration Systems**

The SP shall perform PM procedures on HVAC&R Equipment (TE 3.42) as outlined in associated job plans. See TE 3.42.1 for a sample of associated job plans.

**C-5.7.2 Requirements**

The SP shall perform the following:

- C-5.7.1.1 – Maintain Ground Support Equipment
  - Maintain GSE IAW *OPNAV 4790.2*, *NAMP*, procedures outlined in related technical publications, and Maintenance Requirement Card (MRC).
  - C-5.7.1.1.1 – Perform Hydraulic Fluid Sampling and Testing
    - Perform hydraulic fluid contamination control for GSE IAW *OPNAV 4790.2*, *Volume 2, Chapter 4.18* and *NAVAVNDEPOTINST 13440.1*, *Hydraulic Contamination Prevention and Control Program*. The SP shall follow decontamination and purification procedures IAW technical publication *NA 01-1A—17, Aviation Hydraulics Manual*.
- C-5.7.1.2 – Maintain Ventilation Systems
  - Maintain ventilation systems IAW *NAVAVNDEPOTINST 10230.1*, *Ventilation and Exhaust Equipment Maintenance Operation Program* and FEMA work orders.
- C-5.7.1.3 – Manage Hydronic Systems Cooling Water
  - C-5.7.1.3.1 – Treat Cooling Water
    - Manage cooling water chemistry to prevent:
      - Formation of organisms (i.e., algae, fungi, or bacteria)
      - Fouling of the watersides of closed loop heat exchange surfaces
      - Fouling of the watersides of open loop heat exchange surfaces to a degree that cooled equipment cannot support scheduled production requirements
      - Corrosion of cooling system components by cooling water as indicated by the degree of metal coupon corrosion.
  - C-5.7.1.3.2 – Clean Cooling Towers

## **C-5.8 Command Support Services**

### **C-5.8.1 Scope of Work**

#### **C-5.8.1.1 Provide Destructive Weather Services**

The SP shall maintain a roster of designated personnel for destructive weather support as required by *NAVAVNDEPOTINST 3140.1*, *Destructive Weather Plan*. The roster shall include a minimum of 15 employees with the appropriate mix of trade backgrounds, talent, and manpower to minimize damage to equipment and facilities. The roster shall also include the home address, telephone number, and job title of the employees listed.

The SP shall submit this roster for approval to the DGR within 15 days of the beginning of the first performance period. The SP shall report any roster changes to the DGR within 3 days of the change.

See TE 1.1/CDRL A031 – Destructive Weather Planning Roster for detailed requirements.

Under destructive weather conditions, the SP shall provide personnel from the roster as well as other personnel as directed by the DGR. Section C-1.5.3.4 of this PWS covers the use of SP personnel under destructive weather conditions.

#### **C-5.8.1.2 Provide Special Event Support**

The Depot supports special event parades, change of commands, civic events, and other events requiring assistance for setup and tear down. The SP shall provide construction of wood staging, booths, steps, platforms, and handrails; temporary installation of signs, banners, and barricades; setup and arrangement of five to ten portable tables and up to three hundred chairs; and setup of portable generators, lights, and electrical outlets. The Government will provide all necessary materials, equipment, vehicles, and weight handling equipment for use by the SP to transport materials and equipment to and from event locations. Upon completion of each event, the SP shall dismantle, transport, and return all government property to its appropriate storage location.

See TE 3.43 for a list of special event support work orders for fiscal year 2001.

#### **C-5.8.1.3 Provide Public Address System Services**

The Depot hosts various meetings, conferences, training sessions, and guest speakers requiring temporary installation of audio systems. The SP shall provide the setup, adjustment, and monitoring of audio systems at various locations to include NADEP buildings as well as the surrounding community of Havelock and Newport, NC. Environments range from wide-open hangar spaces and outdoors to small class and conference room locations. The SP shall provide continuous monitoring of the systems for the duration of each event. The SP shall maintain

Inspect, test, repair, and perform intermediate level maintenance on Model GTC-100-82 gas turbine engines for aircraft air starter units IAW technical publications A1 580AB-IPB-400, <i>Pneumatic and Shaft Power Gas Turbine Engine</i> and A1 580AB-MM1-200, <i>Pneumatic and Shaft Power Gas Turbine Engine</i>	# GSE gas turbine engine FEMA work order repairs	47	47	47
Inspect, test, and repair Model NAN-4, NAN-3, and NAN-2 nitrogen servicing carts	# GSE high pressure gas cart FEMA work order repairs	33	33	33
<b>C-5.6.1.3 – Provide Metal Repair Services</b>				
Repair metal products, plant equipment, and metal structural components.	# metal repair FEMA work orders	821	821	821
<b>C-5.6.1.4 – Provide Pipefitting Services</b>				
Adjust, repair, unclog, and replace leaky joints, valves, and lines as required to maintain proper and efficient operation of all related piping systems to include air, steam, and water	# pipefitting FEMA work orders	382	382	382
<b>C-5.6.1.5 – Provide Sheetmetal Repair Services</b>				
Perform sheetmetal repairs to buildings, structures, facilities, and installed plant equipment	# sheetmetal repair FEMA work orders	596	596	596
<b>C-5.6.1.6 – Repair Heating, Ventilation, Air Conditioning and Refrigeration Systems</b>				
Inspect, repair, maintain, operate, and test HVAC&R and evaporative cooling equipment and their components up to 500 tons	# HVAC&R repairs on FEMA work orders	3348	3348	3348
Service, inspect, maintain, repair, and monitor environmentally controlled facilities IAW NAVAIRDEPOTINST 11100.1, <i>Environmentally Controlled Facilities</i>	# environmentally controlled facility FEMA work order repairs	250	250	250
Service, inspect, maintain, repair, and monitor industrial compound freezers IAW LES CP 08-0-Q-5693, <i>Paragraph 8.3.2</i>	# industrial compound freezer FEMA work order repairs	43	43	43
Perform air balancing, measure, and record the volume of airflow (CMF) within buildings IAW industry standards and NAVFAC MO-114, <i>Maintenance and Operation of Ventilation Systems</i>	# air balancing FEMA work order repairs	3	3	3
Repair all maintenance-related problems discovered while treating cooling water or cleaning hydronic systems	# maintenance-related problems	46	46	46

## TE 1.1 — Contract Data Requirement List

The following pages are the CDRLs for information that the SP is to provide after Award and throughout the period of performance.

CDRL	Title	Reference	Periodicity
A001	Operations Reports	C-1.5.1.1	As required
A002	List of Employees	C-1.5.2.8.1	As required
A003	Proof of Citizenship	C-1.5.2.8.2	As required
A004	Discrepancy Corrections	C-1.5.5.1	As required
A005	Quality Management System (QMS)	C-1.5.5.2	As required
A006	Network Security Requirements	C-1.5.6.5	As required
A007	OPSEC Reviews	C-1.5.6.7	As required
A008	Mishap Reporting	C-1.5.7.2	As required
A009	Transition Plan	C-1.5.11	Within 30 days of award
A010	Inventions & Subcontracts	C-1.5.13	As required
A011	Joint Inventory	C-3.1.1	As required
A012	Annual Inventory	C-3.1.2	Annually
A013	Warranties & Maintenance Agreements	C-3.1.2 & C-3.1.4 & C-3.2.2.2	As required
A014	Joint Closing Inventory	C-3.1.4	As required
A015	Government-Furnished Facilities Change Request	C-3.2.1	Before changes
A016	Government-Furnished Facility Conditions	C-3.2.1	Initially
A017	Fuel Quantities and Sources	C-3.2.2.7	As required
A018	FEMA Reporting	C-5.1.1.2	As required
A019	Misuse/Abuse Report	C-5.1.1.3	As required
A020	Refrigerant Usage Report	C-5.1.1.3	As required
A021	Service, Equipment, or Facilities Request	C-5.1.1.3	As required
A022	Non-Operational/Repairs Exceeding 24 Hours	C-5.2.1.1	Weekly
A023	Compressed Air Readings	C-5.3.1.1	Weekly
A024	Chilled Water Readings	C-5.3.1.7	Biweekly
A025	Service Reduction Notification	C-5.3.1.9	As required
A026	Components Part Requisition	C-5.6.1	As required
A027	Hydraulic Contamination Analysis	C-5.7.1.1.1	As required
A028	Corrosion Analysis Semiannual Report	C-5.7.1.3	Semi-annual
A029	Closed Loop Systems Monthly Report	C-5.7.1.3	Monthly
A030	Open Loop Systems Weekly Report	C-5.7.1.3	Weekly
A031	Destructive Weather Planning Roster	C-5.8.11	As required



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A. CONTRACT LINE ITEM NO.		B. EXHIBIT		C. CATEGORY: TDP                      TM                      OTHER: X										
D. SYSTEM/ITEM Industrial Maintenance Services			E. CONTRACT/PR NO. N00421-03-R-0060		F. CONTRACTOR									
1. DATA ITEM NO. A002		2. TITLE OF DATA ITEM List of Employees		3. SUBTITLE										
4. AUTHORITY (Data Acquisition Document No.) See Block 16			5. CONTRACT REFERENCE C-1.5.2.8.1		6. REQUIRING OFFICE NADEP Cherry Point DGR									
7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY  See Block 16	12. DATE OF FIRST SUBMISSION  See Block 16	14. DISTRIBUTION  ELECTRONICALLY										
8. APP CODE  N/A		11. AS OF DATE  See Block 16	13. DATE OF SUBSEQUENT SUBMISSION  See Block 16	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td rowspan="3" style="width: 30%;">a. ADDRESSEE</td> <td colspan="3" style="text-align: center;">b. COPIES</td> </tr> <tr> <td colspan="3" style="text-align: center;">Final</td> </tr> <tr> <td style="width: 10%;">Draft</td> <td style="width: 10%;">Reg.</td> <td style="width: 10%;">Repro</td> </tr> </table>		a. ADDRESSEE	b. COPIES			Final			Draft	Reg.
a. ADDRESSEE	b. COPIES													
	Final													
	Draft	Reg.	Repro											
16. REMARKS  <p>Block 4:</p> <p>SP shall provide a list of all employees who will perform under this Award. The list shall contain the SP's name and Award number and for each employee his or her full name, Social Security Number, job, work assignment, applicable licenses, and endorsements, and work site (building number).</p> <p>Blocks 10, 11, 12, 13:</p> <p>The SP shall provide the DGR a list of all employees who will perform under this award, 30 days before start of award performance.</p> <p>The SP shall notify the DGR in writing, of any addition, deletion, or changes to the list of employees within 3 calendar days of change IAW NAVAVDEPOTINST 5500.1, <i>Security Manual</i>.</p>				DGR		1	1	1						
				15. TOTAL				1	1	1				
				G. PREPARED BY		H. DATE		I. APPROVED BY		J. DATE				

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				TDP	TM	OTHER: X			
D. SYSTEM/ITEM Industrial Maintenance Services				E. CONTRACT/PR NO. N00421-03-R-0060	F. CONTRACTOR				
1. DATA ITEM NO.		2. TITLE OF DATA ITEM			3. SUBTITLE				
A005		Quality Management System (QMS)							
4. AUTHORITY (Data Acquisition Document No.) See Block 16				5. CONTRACT REFERENCE C-1.5.5.2		6. REQUIRING OFFICE NADEP Cherry Point DGR			
7. DD 250 REQ	9. DIST STATEMENT REQUIRED		10. FREQUENCY See Block 16		12. DATE OF FIRST SUBMISSION See Block 16		14. DISTRIBUTION ELECTRONICALLY		
8. APP CODE N/A			11. AS OF DATE See Block 16		13. DATE OF SUBSEQUENT SUBMISSION See Block 16		a. ADDRESSEE	b. COPIES	
16. REMARKS						Final			
						Draft	Reg.	Repro	
<p>Block 4: SP format acceptable using instructions of Section L of Solicitation.</p> <p>Blocks 10, 11, 12, 13: Within 30 days after award, the SP shall submit its then current QMS (i.e., Quality manual and SOPs) for approval to the DGR. The DGR will notify the SP of acceptance or required modifications to the QMS within seven (7) calendar days of receipt. The SP shall make any necessary modifications at no additional cost to the Government and submit any revisions within seven (7) calendar days after notification.</p> <p>During the period of performance, the SP must submit any QMS changes to the DGR for concurrence within seven (7) calendar days of change implementation. The DGR will notify the SP of acceptance or required modifications to the revised QMS within seven (7) calendar days of receipt. The SP shall make any necessary modifications at no additional cost to the Government and submit any revisions within seven (7) calendar days after notification.</p> <p>The SP shall perform all audits, inspections, and verifications necessary to ensure that its work meets the technical and timeliness standards herein. Failure to gain approval of its quality manual or SOPs does not excuse the SP from its obligation to perform the requirements of this PWS. Finally, the SP is responsible for all costs associated with quality related rework.</p>						DGR	1	1	1
						15. TOTAL			
G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE						

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A. CONTRACT LINE ITEM NO.		B. EXHIBIT		C. CATEGORY: TDP <input type="checkbox"/> TM <input type="checkbox"/> OTHER: <input checked="" type="checkbox"/>					
D. SYSTEM/ITEM Industrial Maintenance Services			E. CONTRACT/PR NO. N00421-03-R-0060		F. CONTRACTOR				
1. DATA ITEM NO. A006		2. TITLE OF DATA ITEM Network Security Requirements			3. SUBTITLE				
4. AUTHORITY (Data Acquisition Document No.) See Block 16			5. CONTRACT REFERENCE C-1.5.6.5		6. REQUIRING OFFICE NADEP Cherry Point DGR				
7. DD 250 REQ		9. DIST STATEMENT REQUIRED		10. FREQUENCY  See Block 16		12. DATE OF FIRST SUBMISSION  See Block 16			
8. APP CODE  N/A		11. AS OF DATE  See Block 16		13. DATE OF SUBSEQUENT SUBMISSION  See Block 16		14. DISTRIBUTION  ELECTRONICALLY			
16. REMARKS				a. ADDRESSEE			b. COPIES		
							Final		
							Draft    Reg.    Repro		
Block 4: SP personnel  SP personnel shall complete and provide four documents for network access: <ul style="list-style-type: none"> <li>• NAVAVNDEPOT CP Computer Access Request</li> <li>• Criminal Record Check (CRC)</li> <li>• Information System Security Awareness Agreement</li> <li>• Classified Information Non-Disclosure Agreement (SF-312)</li> </ul> Blocks 10, 11, 12, 13:  The SP shall allow 7 calendar days from the time that all appropriate paperwork has been completed and submitted to the Information Security Office (ISO)/Information Systems Security Manager (ISSM). The SP shall route this paperwork through the DGR.  The SP shall report all deaths or terminations of employment within three (3) calendar days in writing, to the ISO and ISSM via the DGR.				DGR			1	1	1
				15. TOTAL					
G. PREPARED BY			H. DATE		I. APPROVED BY		J. DATE		

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D. SYSTEM/ITEM Industrial Maintenance Services			E. CONTRACT/PR NO. N00421-03-R-0060		F. CONTRACTOR						
1. DATA ITEM NO. <b>A008</b>		2. TITLE OF DATA ITEM <b>Mishap Reporting</b>			3. SUBTITLE						
4. AUTHORITY (Data Acquisition Document No.) <b>See Block 16</b>			5. CONTRACT REFERENCE <b>C-1.5.7.2</b>		6. REQUIRING OFFICE <b>NADEP Cherry Point DGR</b>						
7. DD 250 REQ		9. DIST STATEMENT REQUIRED		10. FREQUENCY <b>See Block 16</b>		12. DATE OF FIRST SUBMISSION <b>See Block 16</b>					
8. APP CODE <b>N/A</b>				11. AS OF DATE <b>See Block 16</b>		13. DATE OF SUBSEQUENT SUBMISSION <b>See Block 16</b>					
16. REMARKS  <b>Block 4:</b> Mishaps involving people: SP shall prepare and submit a <i>CP 5102/1, Mishap Report Form</i> to the Occupational Safety and Health Office (Code 8.4.4). The SP shall submit this report for any incident that involves employee injury, no matter how slight, or for any "near miss" incidents where there could have been injury. Mishaps involving property or material damage: The SP shall prepare and submit a <i>CP 5100/2A, Property Damage Report Form</i> to the Occupational Safety and Health Office (Code 6.8.8.10). Chapter of <i>NAVAVNDEPOTINST 5100.2, Occupational Safety and Health Manual</i> further explains the procedures the SP shall follow in case of a mishap.  <b>Blocks 10, 11, 12, 13:</b> Within two (2) working days for CP 5102/1 Within two (2) working days for CP 5100/2A				14. DISTRIBUTION ELECTRONICALLY							
				a. ADDRESSEE		b. COPIES		Final			
						Draft		Reg.		Repro	
				<b>DGR</b>		<b>1</b>		<b>1</b>		<b>1</b>	
15. TOTAL				1		1		1			
G. PREPARED BY			H. DATE		I. APPROVED BY			J. DATE			

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D. SYSTEM/ITEM Industrial Maintenance Services			E. CONTRACT/PR NO. N00421-03-R-0060		F. CONTRACTOR			
1. DATA ITEM NO. A013		2. TITLE OF DATA ITEM Warranties & Maintenance Agreements			3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.) See Block 16			5. CONTRACT REFERENCE C-3.1.2 & C-3.1.4 & C-3.2.2.2		6. REQUIRING OFFICE NADEP Cherry Point DGR			
7. DD 250 REQ		9. DIST STATEMENT REQUIRED		10. FREQUENCY  See Block 16		12. DATE OF FIRST SUBMISSION  See Block 16		
8. APP CODE  N/A		11. AS OF DATE  See Block 16		13. DATE OF SUBSEQUENT SUBMISSION  N/A		14. DISTRIBUTION  ELECTRONICALLY		
16. REMARKS  Block 4:  Warranties and Maintenance Agreements for replacement of GFF and GFEs.  Blocks 10, 11, 12:  Upon occurrence.  The SP shall exercise warranty or service agreements where manufacturers' commercial warranties or service agreements exist for GFE.  The SP shall report difficulties in exercising manufacturer warranties to the DGR.  The SP shall replace or repair, at SP expense, equipment that fails during a warranty period due to not following the manufacturer's installation, operating or maintenance instructions.  The Government will furnish to the SP all relevant warranty and service agreement information applicable to the GFE.				a. ADDRESSEE		b. COPIES		
						Final		
						Draft      Reg.      Repro		
						DGR              1              1              1		
15. TOTAL						1      1      1		
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